

WORLD DARTS FEDERATION ~ CONSTITUTION



C O N S T I T U T I O N

Twenty-second revised edition



A Full Member of SPORTACCORD and committed to compliance with the WADA Code on Anti-Doping.

'Random drug testing could occur at any events as required by WADA'

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NOTE – This is the twenty-second revised edition of this document.

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INTERPRETATION - Glossary of terms

In the Constitution the following terms have the meanings set opposite hereto;

- Federation** - means the World Darts Federation.
- Executive** - means the Council elected at a WDF General Meeting for the purpose of conducting the business of the Federation during the time between such Meetings.
- Secretary** - means the Secretary-General of the Federation.
- Office** - means the Registered Office of the Federation.
- Representative** - means the person appointed by a Member Darts Body to act on its behalf.
- Darts Body** - means the authorised Member Country's Darts Organisation which is a Member of the Federation.
- Year** - means the official year of the Federation, which shall extend from the first day of January in one year until the thirty first day of December in the same year.
- Masculine** - masculine gender pronouns shall include feminine.
- Singular** - singular terms shall, where necessary, include the plural.
- Playing Member** - means a person who is affiliated with the Member Darts Body of his or her country of residence.
{An extended definition is included in WDF Bye-Law No: 2.00}
- Eligible** - means that a person, or Member Darts Body, is able to comply with the appropriate rules and regulations adopted by the Federation.
- Principal Contact** - means a person appointed or elected by a Member Darts Body to whom all WDF communications shall be addressed.
- Deliberative Vote** - is the term used for the vote that expresses an individual's opinion on a matter being deliberated.
- Casting Vote** - is the term used when the person Presiding over a meeting exercises the right to an additional vote in the case of an equality of votes.
- 'interim approval'** - membership status granted by the WDF Executive subject to ratification by a vote in the next scheduled WDF meeting.

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1.00 NAME

The name of the Federation shall be the '**WORLD DARTS FEDERATION**', hereinafter called the '**WDF**'.

2.00 OFFICE

The Registered Office of the Federation shall be the residence of the Secretary-General.

Communications may also be made through the WDF website, the address being listed on WDF documentation.

3.00 OBJECTIVES

- (a) To form a corporate federation of darts bodies representing countries throughout the World.
- (b) To safeguard the official status of those darts bodies representing their respective countries.
- (c) To encourage the promotion of the Sport of Darts throughout those countries, and against each other, and thereby gain international recognition for darts as a major sport.
- (d) To provide additional opportunities for darts players male and female throughout the World.
- (e) To be non-political, and non racial, at all times.
- (f) To be non-profit making.
- (g) To achieve and maintain the highest possible standard of presentation and organisation throughout the World.
- (h) To promote World Darts Championships.

4.00 MEMBERSHIP

4.01 Member Darts Bodies of the WDF shall be properly constituted darts bodies of their respective countries and shall have been properly elected as Members of the WDF.

4.02 Application for membership of the WDF

- (a) The Darts Body of any country from which there is not already a Member Darts Body may make an application for Membership of the WDF by submitting the official form to the listed addressee.
- (b) An application may be given an '**interim approval**' by the Executive.
- (c) The question of election of such a Darts Body to Membership of the WDF shall be submitted to the following WDF General Meeting, or Conference.
- (d) A Darts Body making an application for Membership of the WDF must be properly represented by one, or more, of its own Members in the General Meeting, or Conference, at which the application is being considered.

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4.00 MEMBERSHIP Continued

4.02 Application for membership of the WDF Continued

- (e) A two-thirds majority of the votes cast in the WDF General Meeting or Conference in favour of an application is required to secure membership of the WDF
- (f) An application from a Darts Body known to be 'independent' from an existing WDF Member Darts Body representing the same country shall be dealt with in accordance with Bye-Law No: 2.04

4.03 Obligations and Rights of WDF Member Darts Bodies

- (a) Each member Darts Body shall have **ONE** vote, subject to being in good '**financial**' standing with the WDF.
- (b) Each Member Darts Body shall submit a list of elected/appointed Officials annually to the WDF. Such official list should be submitted within '**30**' days of their latest election.
- (c) All WDF Member Darts Bodies shall be encouraged to publicise Membership of the WDF on their own letter headings and other promotional material.
- (d) All WDF Member Darts Bodies will only officially recognise other WDF Members when involved in International representative matches and tournaments, and will make representation for such events through their officially constituted Darts Bodies, and not through any individuals.
- (e) All Member Darts Bodies shall recognise that the WDF is the governing body for the Sport of Darts throughout the World.
- (f) It is a prerequisite for membership of the WDF that a Member Darts Body shall give its full support to the WDF and its objectives. Included, is the requirement of WDF Member Bodies to give full support to final rulings by the WDF Executive in Disciplinary matters involving Member Darts Bodies and/or Playing Members under current WDF Code of Practice on Disciplinary Proceedings.
- (g) Failure to comply with Clause 4.03 (d), (e), and/or (f) will lead to the withdrawal of Membership of the WDF.
- (h) Each Member Darts Body shall pay all Annual Subscription, Levies, Fees, and/or Assessments, in timely fashion, in accord with current WDF Bye-Laws. Failure to comply shall lead to such penalties as are imposed under current WDF Constitution Bye-Laws, Playing and/or Cup Rules.

NOTE: Official Membership Application Forms are available on the WDF website.

4.04 Misrepresentation of 'membership status'

In the instance that an existing 'membership status' is found to be based on the misrepresentation of information, then the WDF Executive reserves the right to declare that 'membership status' invalid, and is empowered to recommend consideration to the formal acceptance of a 'legitimate' replacement.

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5.00 PRINCIPAL CONTACTS

- 5.01 The Principal Contacts of Member Darts Bodies must be elected/appointed members of the National Darts Body of the country that they are representing.
- 5.02 The Principal Contacts must be resident in the country that they are representing, or be a citizen of that country.
- 5.03 A list of all Principal Contacts in the form of the WDF Directory shall be maintained by the Secretary-General and issued after each WDF General Meeting, and Conference, to all listed WDF personnel. Amended copies of the WDF Directory shall be re-issued as and when required.

6.00 ELECTION AND DUTIES OF EXECUTIVE OFFICERS

- 6.01 The WDF Executive shall be composed as follows;

PRESIDENT; VICE-PRESIDENTS (2) ; SECRETARY-GENERAL; FINANCIAL DIRECTOR; SPORTS ADMINISTRATOR and CHIEF TECHNICAL ADVISOR.

- 6.02 The Officers of the Executive shall each hold office for **TWO** years and shall be eligible to stand for re-election.
- 6.03 The duties of the WDF Executive Officers shall be defined as follows ;

(a) **PRESIDENT**

- one who conducts the business of General Meetings and Conferences and has a casting vote. In addition he shall coordinate overall Executive activity and the external presentation of the WDF including public relations and the website

(b) **VICE- PRESIDENT (1)**

- one who has responsibility for managing the implementation of the WDF Anti-Doping policy and compliance with WADA.

VICE- PRESIDENT (2)

- one who has responsibility for assisting with the management of WDF administration.

The Vice-Presidents will share the responsibility for public relations, media and sponsorship.

A Vice-President may also conduct WDF General Meetings and Conferences in the absence of the President and in such instances shall have a casting vote.

(c) **SECRETARY - GENERAL**

- one who receives WDF correspondence and redirects it to appropriate persons for it to be dealt with. He shall record the Minutes of WDF General Meetings and Conferences and update all WDF Documentation.

(d) **FINANCIAL DIRECTOR**

- one who administers the Finances of the World Darts Federation.

(e) **SPORTS ADMINISTRATOR**

- one who shall monitor the development of the WDF website, management of the WDF Ranking systems, and manage the organisation and control of WDF events such as WDF World and Europe Cups.

(f) **CHIEF TECHNICAL ADVISOR**

- one who acts as a technical advisor for staging and televising major events.

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- 6.04 (a) The WDF Executive shall be elected from Representatives nominated prior to and present at WDF General Meetings. Nominations for the position of any Executive Officer will not be accepted from the floor of any WDF meeting.
- (b) An Executive Officer may stand for re-election without the formality of being nominated, or seconded by a Member Darts Body, however a letter of intent should be submitted by an Executive Officer **'90'** days prior to an election taking place.
- (c) For Representatives other than existing Executive Officers it will be necessary to submit Individual written nominations to be seconded by a Member other than the proposer, together with a written acceptance of the nomination, to be forwarded **'90'** days before the WDF General Meetings and circulated to all WDF Member Darts Bodies **'60'** days before such Meetings.
- (d) In an election of Executive Officers, if no firm nominations and the required acceptances have been received by the constitutional deadline for the position of any Officer, then the Executive may extend the deadline by a short period up to a maximum of 30 days if it is deemed to be necessary to accommodate extenuating circumstances.
- (e) If at the end of the extended period the issue is still not resolved then the election shall be deferred until the next meeting.
- 6.05 In the instance of more than two nominees standing for election to an Office if no nominee has secured more than 50% of votes eligible to be cast in the first round of voting in that election then the nominee with the lowest number of votes shall withdraw and a second and/or subsequent round of voting shall take place. The process shall be repeated until an outright winner has been determined.
- 6.06 A Representative may only be nominated for one Office in an election of Executive Officers.
- 6.07 An Executive Officer may not hold more than one Office. In special circumstances, at the discretion of the remaining Executive Officers, the duties and responsibilities of another Office may be undertaken on a short term basis.
- 6.08 If an Executive Officer is found to be negligent in his/her duties, or fails to properly undertake the designated responsibilities, or is found to have brought the WDF into disrepute then the remaining Executive Officers shall be empowered to remove the person from that Office.
- Such action should follow the procedures laid down in the WDF Code of Practice on Disciplinary Proceedings which protect the rights of the individual and safeguards the authority of the WDF.
- 6.09 (a) In the event of mid-term vacancies occurring, the WDF Executive shall have the authority to fill such vacancies, until the next WDF General Meeting.
- (b) The Executive shall have the authority to appoint a person(s) to undertake responsibilities not currently identified – such appointment(s) will be subject to ratification at the next WDF General Meeting of Conference.
- 6.10 No Executive Officer of the WDF may act as a Representative of a Member Darts Body at any WDF Meeting, or Conference.

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7.00 FINANCES

- 7.01 The period of the WDF Financial Year shall extend from the 1st January in one year until the 31st December in the same year.
- 7.02 Each Member Darts Body shall pay an Annual Subscription as decided by a majority of WDF Member Darts Bodies eligible to vote at a WDF General Meeting, or Conference.
- 7.03 Each Member Darts Body shall pay any Levies, Fees, and/or Assessments as decided by a majority of WDF Member Darts Bodies eligible to vote at a WDF General Meeting, or Conference.
- 7.04 Notice shall be issued to each WDF Member Darts Body by the Financial Director indicating the amounts due and payable in each category. Any amounts in arrears shall also be separately stated.
- 7.05 The Annual Subscription is payable by the first day of January in each year in accordance with the Schedule of Fees listed in Bye Law No: 3.00.
- 7.06 Any Member Darts Body in arrears as to the Annual Subscription, Levies, Fees, and/or Assessments shall be subject to such penalties as stated in the current WDF Bye-Laws, WDF Playing Rules, and/or WDF Cup Rules.
- 7.07 The common currency of the WDF shall be American Dollars. {US\$}
- 7.08 The WDF Financial Director shall be appointed as the WDF Signatory, who shall be responsible for the handling of the payment of all WDF financial commitments.
- 7.09 The WDF Financial Director shall submit confirmed and Audited Financial Statements to each WDF General Meeting, and he shall submit Financial Statements to each WDF Conference.
- 7.10 The WDF Auditors shall be appointed at each WDF General Meeting, after the adoption of the Financial Report. The Auditors must be from the same country of Incorporation as the WDF.
- 7.11 Separate WDF Accounts may be set up for Area darts events, where appropriate, at the discretion of the WDF Executive.

8.00 WDF GENERAL MEETINGS AND CONFERENCES

- 8.01 WDF General Meetings shall be held at two yearly intervals in conjunction with the WDF World Cup Championships.
- 8.02 WDF Conferences shall be held in each alternate year in conjunction with the World Masters Championships.
- 8.03 Notice: The Secretary-General shall advise each WDF Members Darts Body of such Meetings at least '**60**' days prior, giving the time, date, and venue of the Meeting together with an Agenda.
- 8.04 Representation: Each WDF Member Darts Body may be represented by not more than **TWO** [2] Representatives at a WDF General Meeting, or Conference.

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8.00 WDF GENERAL MEETINGS AND CONFERENCES Continued ...

8.05 Business:

- (a) The business of WDF General Meetings shall be to receive and consider the Statement of Income and Expenditure and the Balance Sheet, the reports submitted by the Executive and the Auditors, and any matters incidental thereto; to elect by ballot the Officers of the WDF Executive; to elect Members of the WDF; to determine the Annual Subscriptions, Levies, Fees, and/or Assessments ; the Remits from WDF Member Darts Bodies, and such other business shall be transacted as the WDF Executive, or Member Darts Bodies shall place before the Meeting.
- (b) The Statement of Income and Expenditure and the Balance Sheet shall be circulated to all WDF Member Darts Bodies prior to the WDF General Meeting or Conference.
- (e) The business of the WDF Conferences shall be the same as WDF General Meetings with the exception of the election of the WDF Executive.
- (f) The business of WDF General Meetings and Conferences shall be conducted in accord with the Meeting Procedures as set out in WDF Bye-Law No: 4.00.
- (g) The business of WDF General Meetings and Conferences shall be concluded in one day.

8.06 Voting

- (a) At WDF General Meetings, and Conferences, one fifth {20%} of the Member Darts Bodies in good financial standing shall form a Quorum.
- (b) Every question submitted to a WDF General Meeting, or Conference, except the election of Officers, which shall be by ballot, shall be decided by a show of Voting Cards, and the declaration of the Chairman, who shall have a '**deliberative**' vote in this respect, which shall be conclusive provided that in the case of equality of votes the Chairman shall then have a '**casting**' vote.

Individual Executive Officers shall not exercise a '**deliberative**' vote on a question put to the vote in a WDF General Meeting or Conference.

- (c) Voting procedures are to be observed in accordance with those set out in WDF Bye-Law No: 5.00
- (d) Any WDF Member Darts Body whose Annual Subscription, Levies, Fees, and/or Assessments are in arrears shall not be entitled to vote in any WDF General Meeting, or Conference

8.07 Remits

- (a) Notice of Remits by any WDF Member Darts Body or WDF Area Council to be transacted at any WDF General Meeting, or Conference, shall be given in writing to the Secretary General of the WDF '**30**' days before such meetings, whereupon the Secretary-General shall notify all WDF Member Darts Bodies at least '**20**' days before such meetings.
- (b) A WDF Member Darts Body must be in good financial standing with the WDF before Remits can be accepted for inclusion in an Agenda for a WDF General Meeting, or Conference.
- (c) A remit submitted by an Executive Officer can not be allowed to be placed on the Meeting Agenda without first being discussed and approved by the whole of the WDF Executive.

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8.00 WDF GENERAL MEETINGS AND CONFERENCES Continued ...

8.08 The official language of the WDF shall be '**English**'. The presence of an interpreter shall be acceptable subject to prior notice to the Chairman of the WDF General Meeting, or Conference.

8.09 All Members reports to WDF General Meetings, and Conferences, shall be submitted in writing with sufficient copies made available for all Member Darts Bodies represented at the WDF General Meeting, or Conference.

8.10 Observers, including Press representatives, shall be allowed access to WDF General Meetings, and Conferences, subject to the prior approval of the WDF Executive.

Their presence will be acknowledged, and each person, will be introduced to the Representatives by the Chairman of the WDF General Meeting, or Conference.

8.11 The Minutes of WDF General Meetings, and Conferences, shall be circulated by the Secretary-General within three months of the date of the respective WDF General Meeting, or Conference.

9.00 ANNUAL REPORT

The WDF Executive shall produce an Annual Report to be presented by the WDF President at each WDF General Meeting, and Conference, based on the working of the WDF during the year between such Meetings.

10.00 QUORUM

At WDF General Meetings, and Conferences, one fifth {20%} of the Member Darts Bodies in good financial standing shall form a Quorum.

11.00 EXECUTIVE MEETINGS

11.01 Executive Meetings may be called by the President, or Vice-President, if deemed necessary, otherwise the business of the Executive shall be conducted by correspondence, by facsimile, by e-mail, or by telephone.

11.02 Access to Executive Meetings shall be afforded to Representatives of Member Darts Bodies, or WDF Area Councils subject to prior notice and invitation by the President.

12.00 MANAGEMENT

12.01 The WDF Executive shall be the supreme organ of the Federation in the periods between WDF General Meetings.

12.02 The WDF Executive shall have the full responsibility for the day to day management of the Federation and shall have the power to make all decisions necessary to preserve, maintain, and/or enhance the well being of the Federation.

12.03 Area Councils

- (a) The WDF Executive shall be empowered to establish WDF Area Councils to oversee and implement the day-to-day management of WDF affairs within their geographical areas.
- (b) The responsibilities of WDF Area Councils shall include, but are not limited to, the monitoring of WDF events within the geographical area, the implementation of the respective WDF Rules in those events, and the setting up of a Disciplinary Panel to deal with incidents/disputes that are within the scope of the WDF Disciplinary Code of Practice.

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12.00 MANAGEMENT Continued

- (c) Other responsibilities will include the maintenance of the Rules and Playing Formats of WDF Area events, the vetting and determination of the validity of bids to host a WDF Area event, the setting of dates for Area events in the line with the known diary dates already published on the WDF calendar of International events, and reporting on regional matters to the WDF Executive, and such other duties as the WDF may from time to time assign to such Councils.

- 12.04 The WDF Executive shall be empowered to establish Codes of Practice from time to time in order to maintain, preserve and/or enhance the well being of the Federation.

Currently these include, but are not limited to, Disciplinary Proceedings, Anti-Doping Rules, Tournament & Playing Rules, Cup Rules, Ranking Criteria, and a Product Approval Procedure.

- 12.05 The WDF, in recognition of its intellectual property right in its name and/or Logo, shall be empowered to establish Licensing Agreements with others who desire to make use of such organisation name and/or Logo.
- 12.06 The WDF Executive shall be empowered to establish Website Advertising agreements.
- 12.07 The WDF Executive shall be empowered to obtain membership of any International Sports Bodies that will provide recognition/support to the promotion of the Sport of Darts.
- 12.08 Any decisions should normally be made in accordance with the WDF's current Constitution, Statutes, and Bye-Laws. The WDF Executive shall however, in unforeseen circumstances, or in cases of necessity, be empowered to make any decision it deems necessary to safeguard the interests or well-being of the Federation.

Should any such decision contravene the current WDF Constitution, Statutes, or Bye-Laws, then full information concerning the circumstances, and decisions reached, shall be circulated to all WDF member countries within one calendar month."

13.00 INDEMNITY

Every member of the Executive, or other Officer, or servant of the WDF shall be indemnified by the WDF against all costs, loss and/or expense which any member of the Executive, or other Officer, or servant may incur, or become liable for by reason of any contract entered into, or Act, or thing done by him in the discharge of his duties including, but not limited to, travelling expenses, providing that such actions are done in the pursuance of the objectives, or interests of the WDF and come within the express, or implied, authority of the person so acting.

14.00 BYE-LAWS

The WDF may make, repeal, and amend Bye-Laws as it may from time to time consider to be necessary for the internal management of the WDF.

The making, rescission, and amendment of Bye-Laws shall be effected at a WDF General Meeting, or Conference, upon a resolution being passed by a simple majority of the Member Darts Bodies eligible to vote at such Meetings, or Conferences.

15.00 AMENDMENTS TO THE CONSTITUTION

The WDF Constitution may be altered, amended, or new sections added only by obtaining a two-thirds majority of the votes cast by eligible members present in a WDF General Meeting or Conference.

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16.00 ARBITRATION

The WDF recognises the exclusive jurisdiction of the Court of Arbitration for Sport and undertakes to present unresolved disputes concerning the Sport of Darts to the Court for arbitration.

17.00 DISSOLUTION

If upon dissolution of the WDF there remains, after the satisfaction of all its debts and liabilities, and property whatsoever, the same shall be paid to or distributed among those Members of the WDF who were in good financial standing six months prior to the announcement of the dissolution.

18.00 REVISION NOTES

The twenty-second revised edition of the WDF Constitution has been amended to include the Executive recommendations that were adopted during the 18th WDF General Meeting held on Tuesday 20th September 2011.

In particular the amendments to Clause 4.02 – Application for membership of the WDF.

The Executive Officers titles and their responsibilities were redefined in Clause 6.00.